

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting May 8, 2024**

The Regular Meeting of the Washington Township Board of Supervisors was held on May 8, 2024 at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:00pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Interim Zoning Officer Tina Serfass, Jeff Ott Karasek of Ott Consulting, Solicitor Ricky Santee of Shay, Santee, Kelhart and Deschler and Sgt. Boheim. There were (12) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund	#	20326-20369	\$87,658.40
Garbage Fund	#	1247-1247	\$81,562.24
Recreation Fund	#	1829-1831	\$ 1,397.58

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$87,658.40. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None **Vote 2 – 0 – 1**

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,562.24 and Recreation Fund bills in the amount of \$1397.58. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

TAX CHANGES: Real Estate Tax Changes, Garbage Changes

There were (4) real estate additions for 2024; 471 Springfield Dr., 1258 Richmond Rd., 1076 Five Points Richmond Rd. & 42 Joyce Ct.

(0) garbage additions for 2024

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of April 30, 2024 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Meeting of April 10, 2024

Chair Smith moved to approve the minutes of April 10, 2024. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

CORRESPONDENCE:

- 1) Slate Belt Chamber Newsletter**
- 2) Notification from PA American Water for Water Flushing 5/6/24-5/31/24 - Noted**
- 3) Lehigh Valley General Assembly Meeting 5.14.24 @ 7pm**
- 4) Older & Wiser Seminar 5/16/24 1-3pm and 5/23/24 1-3pm**
- 5) UMBT Meeting 5.23.24 @ 630pm**

PUBLIC COMMENT:

- 1. Toni Trigiani** of 100 Springfield – requested the status of the enforcement of Ord #156. The Board advised they are still researching.

2. **Gordon Shaw** of 1240 Lower S. Main – requested status of the neighbor and the enforcement of the auto painting business and no spray booth. The ZO advised that this is a commercial property and that PA Labor & Industry would need to enforce that. Mr. Shaw also asked that the owner of 1204 Lower S. Main St. be sent a letter regarding property maintenance and not cutting the lawn.

RECREATION: Justin Huratiak

- 1) **Grant Application & Resolution** – An application will be submitted for a grant for the dog park. **Super. Huratiak made a motion to enact Resolution 14-2024 for the Greenways, Trails and Recreation Grant. Vice Chair Tolino seconded the motion.**
Public Comment: None **Vote 3 – 0**

POLICE DEPARTMENT REPORT: Sgt. Christopher Boheim

- 1) **Incident Report**
There were 265 documented “calls for service” in April 2024.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of April 2024 was 6217.

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report** - The April 2024 report was presented to the Board of Supervisors.
- 2) **UCC Opt-In/Opt-Out** – Waiting on an update from the State.
- 3) **Open Violations** – discussed. No action at this time

ENGINEER’S REPORT: Jeffrey Ott

- 1) **MS4 Stormwater Management Ordinance Update – Exp. 9/2024** – Eng. Ott advised the ordinance will need to be updated and advertised. The Board would like to see the changes and can approve advertisement next month. Super Huratiak asked that Eng. Ott see what the other local municipalities have in their ordinance.
- 2) **Watershed Restoration & Protection Program Grant Application & Resolution** – An application will be submitted for a grant to restore the streambank at the Episcopal Apts.

Chair Smith made a motion to enact Resolution 15-2024 for the Watershed Restoration & Protection Program Grant. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 3) **Meadowbrook Mobile Home Park** – Brendan Fitzgerald, counsel for owner Eric Moyer, addressed the Board. Eng. Ott reread the requirements from the Ott Consulting letter of April 11, 2024 to which the Board said the requirements will stand, with no further repair permits issued, other than to cap the existing system and put in storage tanks and a new system installed by August 2024. The Board also discussed imposing daily fines to the owner of \$500 a day.

Chair Smith made a motion to have Ott Consulting fine Mr. Moyer \$500 daily from the first date of non-compliance or 4/26/24. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **15 Locke Heights Rd** – The last that Ott Consulting has heard from Mr. Nansteel was that he was working with Ryan Dentith of Mr. Collura’s office to get plans done. The Board asked Eng. Ott to reach out to Mr. Dentith to see what the status is. They also asked ZO Serfass to send a violation letter to Mr. Nansteel for running a business with no permits.
- 5) **New Road Building/Topographic Map** – Eng. Ott reviewed the map with the Board. Next steps, the board would like Sol. Ceraul to perform a full title search. Eng. Ott will confirm the zoning data that is on the plan. Once done, ZO Serfass will review.

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Status** – Sec. Purdue advised that the Board had previously approved using the balance of these funds to pay for a portion of the 2024 Road Project and recommended transferring the balance to the general fund and closing the account as the oil and chip is being done in May and payment will be due in June.

Chair Smith made a motion to close out the American Rescue Plan Fund and transfer the balance to the General Fund. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 2) **Municipal Boundary Agreement Between Bangor and Washington Township – Atty Santee**
Atty Santee received a revised agreement and made changes, which he gave to the Board to review. The developer, Theresa Calantoni, attended the meeting and asked what else the Township was waiting on. Super. Huratiak advised that The Township has asked for a full set of plans and all review letters. To date the Township has only received 7 pages of a 100+ plan set. He said the Board cannot make a decision on moving forward without all of the information. Ms. Calantoni said she will get all plans in as well as all review letters. Atty Santee will send the change recommendations to Bangor Boroughs counsel.

- 3) **Workers Compensation Audit –** Sec. Purdue received notice of the audit and submitted all information. Waiting on audit results.

- 4) **Oil & Propane Contract –**

Chair Smith made a motion for the office to solicit proposals for the oil and propane contract. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 5) **Office Staff –** Sec. Purdue offered her resignation with an end date of June 14, 2024.

Chair Smith made a motion to accept Sec. Purdue’s resignation and authorized the office to advertise the position. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 6) **Super Heat Contract Renewal –**

Chair Smith made a motion to renew the HVAC contract with Super Heat for another year.

Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 7) **Summer Intern –** The Board agreed at the April meeting to hire a summer intern from Bangor High School. The contact at the school said there was 1 student that was interested and would be coming in to complete an application. Three weeks have gone by and no one has come in. Sec. Purdue emailed the teacher and got reply. The Board said that the office can still get the intern even later in the summer.

ROADMASTER’S REPORT: Robert Smith

- 1) **Patrick & Eleanor Yamrus – 209 Molasses Rd – water issues –** The resident requested to be on the agenda, but did not attend the meeting.
2) **Street Sweeping Complete –** Done with no issues.

SOLICITOR’S REPORT: David Ceraul – Nothing to report

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 9:20 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors