

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting April 10, 2024**

The Regular Meeting of the Washington Township Board of Supervisors was held on April 10, 2024 at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:04pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Interim Zoning Officer Tina Serfass, Zachary Karasek of Ott Consulting and Solicitor Ricky Santee of Shay, Santee, Kelhart and Deschler. There were (17) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

EXECUTIVE SESSION

Chairman Smith announced that the Board of Supervisors held an Executive Session on 4/10/24, from 6:30 pm - 7:00 pm. Sol. Ceraul, Zachary Karasek and Sec. Purdue were also in attendance.

APPROVAL OF BILLS:

General Fund	#	20272-20325	\$71,050.17
Garbage Fund	#	1246-1246	\$81,562.24
Recreation Fund	#	1826-1828	\$ 1,155.18

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$71,050.17. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None **Vote 2 – 0 – 1**

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,562.24 and Recreation Fund bills in the amount of \$1155.18. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

TAX CHANGES: Real Estate Tax Changes, Garbage Changes

There were (3) real estate additions for 2024; 759 Emerald Valley, 774 Emerald Valley & 162 Franklin Hill Rd.; (2) garbage addition for 2024; 759 Emerald Valley & 774 Emerald Valley; (1) garbage addition for 2022 & 2023; 774 Emerald Valley.

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of March 29, 2024 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Meeting of March 13, 2024 & March 27, 2024

Chair Smith moved to approve the minutes of March 13, 2024 & March 27, 2024. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

CORRESPONDENCE:

- 1) Slate Belt Chamber Newsletter**
- 2) Waste Management Sustainability Tour – April 17, 2024 5pm-7pm**
- 3) Happy Hour Mixer at Tolino’s Vineyards – May 3, 2024 5pm-7pm**

- 4) **Pa DEP 3.19.24 Letter – Bangor Borough 2022 Municipal Wasteload Management Report –** The letter prohibits any new connections to the overloaded facilities provided by Bangor Borough Authority & Roseto Borough Sewer Authority. The engineer for Bangor Borough Authority advised via email to the DEP, copying Washington Township, that they are working on this.

PUBLIC COMMENT:

1. **Quarry Ridge** – Theresa Calantoni, developer and Jeff Bevin, engineer, addressed the board. They discussed the few changes that were done from the first to the most recent plan for Quarry Ridge. The number of units that are now projected to be in Washington Township has gone down. Ms. Calantoni is eager to move this project along and get the municipal agreement done and in place. She also said that an escrow account may be an option if that will help. Sol. Santee was in attendance and said he will talk with opposing counsel and asked that this item remain on the May agenda.
2. **Carol Rice of Richmond Rd** – reported her concerns of the septic issue at Meadowbrook Mobile Home Park.
3. **Deanna Keyser of Washington Blvd** – voiced her complaint of the garbage company throwing cans and her neighbor has chicken(s) that are roaming into her yard and eating her garden.
4. **Matthew Topalanchik of Sunset Ave** – reported concerns of the septic issue at Meadowbrook Mobile Home Park.
5. **Anna Crenshaw resident of Meadowbrook Mobile Home Park** – said she has been a resident for (6) years and is not currently having a septic issue. She said the owner is trying to make repairs to the system. She also said that the owner has been working on cleaning the lot up.

RECREATION: Justin Huratiak – nothing to report

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report**
There were 302 documented “calls for service” in March 2024.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of March 2024 was 4752.

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report** - The March 2024 report was presented to the Board of Supervisors.
- 2) **UCC Opt-In/Opt-Out** – Waiting on an update from the State.
- 3) **Open Violations** – discussed. No action at this time

ENGINEER’S REPORT:

- 1) **MS4 Stormwater Management Ordinance Update – Exp. 9/2024** – Episcopal Apts is okay with moving forward but they are requesting some type of liability agreement. Sol. Ceraul will work up something.
- 2) **440 Mount Pleasant Rd Driveway** – complete
- 3) **Meadowbrook Mobile Home Park** – Ott Consulting filed with the magistrate for prior acts of sewage dumping.
The Township also received (2) more complaints on Monday 4/8/24 of the lower system now failing. Ott Consulting did an inspection the same day.

Super Huratiak made a motion for Ott Consulting to send a letter to the owner of Meadowbrook Mobile Home Park advising that caps need to be installed with holding tanks and a new septic system is to be in the place no later than 120 days. Chair Smith seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **15/45 Locke Heights Rd.** – Ott Consulting sent a letter in February to which the owner has until 3/15/24 to reply. The Board advised to follow up with the owner after 3/15/24. The owner said that he is working with an engineer.
ZO Serfass advised that the owner is looking to rent another location and is on the ZHB agenda for the May 6, 2024 meeting. She suggested the ZHB put a condition of approval that the owner comply with the stormwater management requirements.

Super Huratiak made a motion authorizing ZO Serfass send a letter to the ZHB recommending conditional approval on the application for C Nansteel on Flicksville Rd. The condition being that the stormwater management issue that has been ongoing on 12/45 Locke Heights Rd. be corrected. Chair Smith seconded the motion.

Public Comment: None **Vote 3 – 0**

5) **Open Violations** - discussed

6) **1655 Lower S Main St – Waiver Request** – Eng. Karasek advised that the owner of 1655 Lower S Main St. needs to install a new system. The only location available is within the 100’ of isolation distance required for the well. The Township can waive the requirements per Title 25, Chapter 72, Section 72.33 of the Pennsylvania Code

Chair Smith made a motion to approve the waiver as requested by the owner of 1655 Lower S Main St allowing the new septic system to be within the 100’ isolation distance to the well. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

BOARD OF SUPERVISORS: Robert Smith

1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Status** – Sec. Purdue advised that the 4/1/23-3/31/24 reporting has been done and the balance of the funds have been reported to complete the 2024 Road Project.

2) **Suburban EMS Presentation** - done

3) **Commercial Insurance Renewals** – Our current agent submitted a quote for the commercial package policy and the workers compensation policy. Both to be renewed with the current carriers. Our prior agent asked to quote, but advised on 4.8.24 that he wouldn’t have the quote to The Township in time.

Chair Smith made a motion to renew the Commercial Package, Auto, Umbrella, Cyber and Workers Compensation Policies with Caputo Insurance for a total annual premium of \$72,115. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote – 3 – 0**

4) **Summer Intern** – Sec Purdue reached out to Mr. Ken Brewer at Bangor High School to advise that The Township is interested in hiring a part-time, (20 hours per week), temporary student for the Summer of 2024. Mr. Brewer has (1) interested student. The student will be coming in one day this week to meet with Sec. Purdue . The last time The Township had an intern was the Summer of 2022 and that person was paid \$12/hour.

5) **Road Contract Increases** – Chair Smith reads the union road contract that an employee that started 4/11/21 should get the four-year increase. After discussion, the Board determined that the increase is given next year, at the four-year anniversary.

6) **Heating & AC Service Contract** – The HVAC contract expires the end of April. Super Heat is providing a quote, which we haven’t received yet. Will advise at the May meeting.

7) **Road Widener Rental** – The rental is here and the contract for one-month begins 4/15/24.

8) **Super. Huratiak Meeting with Bangor Borough** –

a. Bangor Borough is working on the DEP letter of 3/19/24 and moving forward with upgrades to the sewer system.

b. Bangor Borough would still like an inter-municipal agreement to install a regional stormwater basin. This would require acquisition by eminent domain.

c. Quarry Ridge – still a pending item. Discussion in public comment

ROADMASTER’S REPORT: Robert Smith – Nothing to report

SOLICITOR’S REPORT: David Ceraul

1) **Alternate Solicitor Santee – Quarry Ridge – Municipal Line Agreement with Bangor Borough** – Sol. Santee addressed the issue during public comment.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 9:10 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors