

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS' MEETING
September 10, 2025**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:03 p.m.

Present: Chairman Robert Smith, Vice Chair Carl Tolino, and Supervisor Justin Huratiak, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Daren Martocci of Keystone Consulting Engineers, Police Sergeant Christoher Boheim, Road Foreman Craig Hester, and Secretary/Treasurer Sharon Cifuentes. There were 7 people in the audience

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund CK#'s 21178-21227	\$134,739.41
Garbage Fund CK#'s 1263	\$81,891.12
Recreation Fund CK#'s 1876-1877 (1875 Void)	\$579.90

Chairman Smith moved to approve the General Fund Bills in the amount of 134739.41. Supervisor Huratiak seconded.

VOTE 2-0-1

Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$81,891.12 and the Recreation Fund Bills in the amount of \$579.90. Vice Chairman Tolino seconded.

VOTE 3-0-0

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions

Chairman Smith moved to approve the tax changes of one (1) deletion of \$92.00. Supervisor Huratiak seconded,

VOTE 3-0-0

TREASURER REPORT: Sharon Cifuentes

- 1) Account Balance Review - Secretary/Treasurer Cifuentes presented the Treasurer's report and balance review

APPROVAL OF MINUTES: Robert Smith

- 1) Approval of the Board of Supervisors Meeting Minutes of August 13, 2025

Chairman Smith moved to approve the August 13, 2025, meeting minutes amended to include Attorney Vargo's name in the Northampton County Voter Services section. Supervisor Huratiak seconded.

VOTE 3-0-0

PUBLIC COMMENT: Elaine Palmer of Mt Pleasant Rd expressed her concern with rainwater running down the road and onto her property, making a mess. She stated the pipe under the road is loaded with gravel.

CORRESPONDENCE: None

RECREATION: Justin Huratiak – Reminded all of the upcoming Community Day and Grand Opening of the dog park on September 20, 2025.

POLICE DEPARTMENT REPORT: Sargeant Boheim

- 1) **Incident Report** – In the month August, there were 280 calls, 23 citations and 8 criminal arrests.
- 2) **Vehicle Mileage** – Police vehicle milage for August was 5070 miles. New police vehicle is getting equipped.
- 3) **Potential Part Time Officer Hire** - The police department has one officer out due to an injury and could potentially incur overtime. The Board was provided with the resume and letters of recommendation for Brendan Fulciniti. Sargeant Boheim requested he be hired as a part time police officer.

Supervisor Huratiak motioned to approve Brendan Fulciniti as a part time officer with Washington Township Police Department. Vice Chairman Tolino seconded.

VOTE 3-0-0

ZONING REPORT: - Howard Beers

- 1) **Activity Report** – Reviewed.
- 2) **Complaint Report** – Reviewed.
- 3) **455 American Bangor Rd.** – Permit was denied. Owner has 60 days to appeal. Accessory use was denied due to incomplete information and ordinance violation.
- 4) **430 Washington Blvd.** – The Zoning Hearing Board provided relief of Violation. It was recommended Solicitor Santee appeal the decision.

Supervisor Huratiak motioned to have Solicitor Santee appeal the Zoning Hearing Board relief conditioned on his review of the written decision. Vice Chairman Tolino seconded.

VOTE 3-0-0

5) **2149 Ackermanville Rd.** – District Magistrate was successful. The township needs better measurement of the area. Township Engineer Martocci will take measurements and depict what is in or out of compliance.

6) **82 American Bangor Rd.** – The property owner had provided a proposal. **Supervisor Huratiak motioned to reject the proposal provided for 82 American Bangor Rd. Vice Chairman Tolino seconded.**

VOTE 3-0-0

7) **601 Richmond Rd .** – Discussion was had on how to proceed. From a property maintenance prospective, the property has not been brought back into compliance. There is junk on the property, and the septic violation still exists. Condemnation was discussed as septic system is non-working.

8) **129 Blue Valley Dr.** – Application to convert a single-family home to a two family on a .3-acre lot. Zoning Hearing Board is scheduled for October.

9) **1411 Ackermanville Rd.** - Junk Notice was issued with 45 days to clean up.

ENGINEER’S REPORT: Daren Martocci

- 1) There were no Planning Commission meetings in August and September.
- 2) Township Engineer Martocci has a meeting with the DEP on September 16, 2025, regarding Front Street.
- 3) Township Engineer Martocci is searching for grants for the new road building. Supervisor Huratiak suggested making it as shovel ready as possible and having an engineer cost analysis prepared. Will seek State Representative help as well.

BOARD OF SUPERVISORS: Robert Smith

- 1) **Agricultural Security Application – Litzenberger Family Trust** Acknowledged by the Board.
- 2) **Agricultural Security Application _ Whitenack** – Acknowledged by the board.
- 3) **Minimum Municipal Obligation – Police and Non-Uniform Pensions** – Secretary / Treasurer Cifuentes informed the Board of Supervisors of the expected 2026 Minimum Municipal Obligation for the township pension plans. The police pension plan 2026 minimum obligation is \$136,206.24, the non-uniform plan N1 2026 minimum obligation is \$15,194.00, and the non-uniform plan N2 is \$15,466.00.
- 4) **Budget Meetings – Permission to advertise meetings on October 1 at 9:00 am, October 14 at 9:00 am and Oct 22 at 3:30** – The October 14 meeting was changed to October 15.

Chairman Smith made a motion to approve advertising the budget meetings on October 1, 15, and 22, 2025. Vice Chairman Tolino seconded.

Vote 3-0-0

5) J Swanson Electric LLC – Recommendation/ Estimate for Sub Panel – Reviewed. (

6) Plainfield Township Sanitary Landfill – Discussed the regional significance, impact and issues concerning Plainfield Townships proposed ordinances regarding the landfill.

Supervisor Huratiak motioned to authorize Solicitor Santee to write a letter to Plainfield Township requesting that Plainfield Township Board of Supervisors engage in mediation of issues regarding proposed Zoning Ordinance Amendments regarding the sanitary landfill. Vice Chairman Tolino seconded.

VOTE 3-0-0

7) Permission To Advertise for Diesel Fuel Bid in October –
Chairman Smith motioned to authorize advertising for Diesel Fuel Bid in October online thru PennBid. Supervisor Huratiak seconded.

VOTE 2-0-1

8) Country Mews – Township Engineer Martocci stated the developer wants to start paving on Monday. The township needs an updated cost estimate and agreement. The township engineer will have a full-time inspector there. Permits will continue to be denied until paving is properly completed.

Supervisor Huratiak motioned to give the township engineer the authority to review the cost estimate and based on his review authorize the engineer to permit the developer to proceed. Chairman Smith seconded.

VOTE 3-0-0

9) Community Day – Community Day will be held September 20, 2025.

10) Trunk or Treat – The township will be doing trunk or treat again this year.

ROADMASTERS REPORT: Robert Smith

1) Road Department Barn Insurance Claim – Secretary Cifuentes present a revised cash offer from the insurance adjuster for the damages to the road barn. The new amount is \$ 92,736.81. Contractors will be contacted for asbestos testing at barn and road office.

Chairman Smith made a motion to accept the insurance company's revised cash value of \$92,736.81. Supervisor Huratiak seconded.

VOTE 3-0-0

SOLICITORS REPORT: Richard Santee

- 1) Solicitor Santee noted that he is looking into the township credit card policy and recreation fee.

ADJOURNMENT:

Chairman Smith motioned to adjourn the meeting at 8:12 pm. Supervisor Huratiak seconded.

VOTE 3-0-0

Respectfully submitted,

Sharon Cifuentes