

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS' MEETING
August 12, 2026**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:00 PM. In attendance were Vice Chairman Tolino, Supervisor Huratiak, Solicitor Santee, Engineer Evans, Police Chief Krome, Zoning Officer Beers, Secretary/Treasurer Cifuentes and Road Foreman Hester. There were five (5) individuals in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS: The Board of Supervisors reviewed the bills. Chairman Smith motioned to approve the General Fund bills in the amount of \$104,570.66, the Garbage Fund bills in the amount of \$82,055.56 and the Recreation Fund bills \$360.09. Supervisor Huratiak seconded.

VOTE 2-0-1

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions – There were no tax changes for the month of July.

TREASURER REPORT: Sharon Cifuentes – The Treasurer Report is on file and available to view at the township administrative office.

APPROVAL OF MINUTES: Robert Smith

1) Approval of the Board of Supervisors Meeting Minutes of July 8, 2026

Chairman Smith motioned to approve the Board of Supervisors meeting minutes of July 8, 2026. Vice Chairman Tolino seconded.

VOTE 3-0-0

PUBLIC COMMENT: NONE

CORRESPONDENCE:

- 1) **First Energy- Transmission Line Work** – First Energy will be notifying the township of vegetation management work they will be performing on the transmission line right of way located on Sunset Dr parcel number E9-1-143.
- 2) **Principal/RJ Hall** – Principal Financial Group will be increasing their annual fee by \$2500 to \$7500.
- 3) **Pennsylvania Municipal Retirement System** – PMRS had financial performance that resulted in a surplus and their board voted to award \$110.5 million in excess interest proportionally to all eligible plans. Additionally, their board voted to raise the interest rate by 0.25%, from 5.50% to 5.75%, on January 1, 2027.

- 4) **Lehigh Valley Procurement Division** – Northampton County initiated a process to develop a joint cooperative contract for janitorial supplies.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report** – There were 275 incidents, 37 citations and 6 arrests in the month of July 2026.
- 2) **Vehicle Mileage** – July police mileage was 4797 miles.
- 3) **Personnel** – 6 or 7 part-time applications have been received.

ZONING REPORT: - Howard Beers – Zoning Officer Beers

- 1) **Zoning Permit Log** - Zoning Officer Beers presented the log to the Board
- 2) **30 Beechwood** – The hearing was continued.
- 3) **106 Sleepy Hollow** – Has been taken care of.

Supervisor Huratiak discussed improving our policy around Zoning Hearing notices. Zoning Officer Beers will draft the legal notices and submit them to Solicitor Santee for review prior to advertising.

ENGINEER REPORT: Matt Evans

- 1) **Act 14 Notice** - Keystone has asked a few times to see the plans with no success. Without the plans it is difficult to review and comment or determine any impact. Engineers Evans will draft a letter to be reviewed by the Board and Solicitor.
- 2) **Road Opening Excavation Permit - Standards, Applications and Security Measures** – Engineer Evans discussed the road opening ordinance, number 255. There are requirements around restoration, when work can take place, overlaying, and poles. The township may want to add bonding into the ordinance. Supervisor Huratiak spoke about updating the application or ordinance to make it clear to the staff to get documentation regarding the scope of work and what triggers a higher review. Engineer Evans will prepare an application that ties into the ordinance, adds language about elevating a review, and requiring something on the applicant's letterhead that speaks to the scope of work and restoration.
- 3) **GGH Investment LLC – Lot Consolidation** – The lot consolidation plan for 359 & 363 Blue Valley Drive was discussed. Discussed were continuing existing use, permitted and non-permitted uses, driveway, parking lot, ADA compliance, sizing of the septic, which was for the single-family home, etc. The proposed use is vague. The property does meet lot consolidation. The waiver is not applicable.

Supervisor Huratiak motioned to approve the lot consolidation with the condition of satisfying all the comments of the engineer's review letter and adding a note, with the input and review of the township professionals, on the plan clarifying the existing use of this parcel and the structures shown on the lot consolidation plan. Vice Chairman Tolino seconded.

VOTE 3-0-0

RECREATION: Justin Huratiak – All the dog park structures were put together. Will work with the Road Department to have them installed.

BOARD OF SUPERVISORS: Robert Smith

- 1) Flooding at Rutt Rd and Kline St.** – Supervisor Huratiak and Vice Chairman Tolino went out to see the damage in person. The Bangor Borough Manager reached out about calls from the offices of Rep Ann Flood and State Senator Lisa Boscola acknowledging the flooding. Discussed various solutions to help slow down the water.
- 2) First Energy Street Light Conversion** – Discussed the First Energy streetlight audit. Secretary/Treasurer will reach out to First Energy to get a better understanding of their report as it does not match our billing.
- 3) Resolution 16-2026 – Agricultural Security Area – George and Brielle Lobb –**

Chairman Smith made a motion to approve Resolution 16-2026 adopting and approving the amendment of an addition to the Agricultural Security Area of Washington Township for George and Brielle Lobb. Supervisor Huratiak seconded the motion.

VOTE 3-0-0

- 4) Resolution 17-2026 – LSA Grant – Knights of Columbus –**

Chairman Smith motioned to approve Resolution 17-2026 , a resolution between the Commonwealth of Pennsylvania Department of Economic Development and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested Northampton and Lehigh Counties Local Share Account grant on behalf of the Knights of Columbus. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 5) HVAC Bid Opening** – The Board of Supervisors reviewed and discussed the bids received on PennBid.

Supervisor Huratiak motioned to approve the Super Heat bid in the amount of \$152,136.00 on the basis there will be a change order to convert to propane for the system. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 6) Sullivan Heating and Cooling Invoice** – Discussed recent quote from Sullivan Heating and Cooling for work they feel needs to be done to the generator.

- 7) Plan Slate Belt Initiative Payment 1** – The first payment is due in November and the remaining are due next year in February, April and June.

Supervisor Huratiak motioned to approve payment number 1 of the Plan Slate Belt Initiative in the amount of \$6,595.68. Chairman Smith seconded.

VOTE 3-0-0

- 8) Bangor Borough – Intermunicipal Agreement, Open Space Easement, and Corresponding Materials** – The Bangor Borough Manager has a check for the recreation fees due which he will drop off upon approval of the agreement.

Chairman Smith motioned to approve signing the Intermunicipal Boundary Change agreement. Supervisor Huratiak seconded.

VOTE 3-0-0

- 9) PPL Electric Utilities Corp – MACR_MONR Fiber Project Chapter 102 Planned Land Development Notification** – Discussed under the Engineer's section above.

ROADMASTER REPORT: Robert Smith – No report

SOLICITOR REPORT: Ricky Santee – No report.

ADJOURNMENT:

Chairman Smith motioned to adjourn the meeting at 8:49 PM. Vice Chairman Tolino seconded.

VOTE 3-0-0

Respectfully submitted.

**Sharon Cifuentes
Secretary/Treasurer**

