

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting June 12, 2024**

The Regular Meeting of the Washington Township Board of Supervisors was held on June 12, 2024, at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:00pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Zachary Karasek of Ott Consulting, Solicitor Ricky Santee of Shay, Santee, Kelhart and Deschler and Chief Krome. There were (6) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

Sec. Purdue advised that the totals of the bills that were approved at the May meeting were incorrect.

Chair Smith made a motion to rescind the bill totals for the general and recreation funds and approve as follows:

MAY Bills – General Fund \$18,639.76
 Recreation Fund \$1247.58

Super. Huratiak seconded the motion. Motion carried. Vice Chair abstained.

Public Comment: None Vote 2 – 1 – 0

General Fund	#	20335-20435	\$162,807.24
Garbage Fund	#	1248-1248	\$ 81,603.35
Recreation Fund	#	1831-1835	\$ 688.50

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$162,807.24. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None Vote 2 – 0 – 1

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,603.35 and Recreation Fund bills in the amount of \$688.50. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

TAX CHANGES: Real Estate Tax Changes, Garbage Changes

Real Estate 2023 – (4) additions

Real Estate 2024 – (8) additions

Garbage 2024 – (1) addition

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of May 31, 2024, were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Meeting of May 8, 2024

2) Meeting of May 22, 2024

Chair Smith moved to approve the minutes of May 8, 2024 & May 22, 2024. Super. Huratiak seconded the motion.

Public Comment: None Vote 3 – 0

CORRESPONDENCE:

- 1) PSATS News Bulletin, Updated Resolutions, Etc
- 2) Slate Belt Chamber Newsletter
- 3) Slate Belt Chamber Luncheon 6.21.24 @ 12pm
- 4) UMBT Meeting 6.18.24 @ 6pm – Re. Trucks on Local Roads

PUBLIC COMMENT:

1. **Sue Kettenberg** – 67 Flicksville Rd asked the Board what is done to residents who commit perjury at an open meeting. Sol. Ceraul advised that the Board meetings are not hearings and therefore people are not sworn in for “testimony”. Ms. Kettenberg asked if at a hearing, what would be done. Sol. Ceraul advised that a complaint could be filed with the District Atty’s office.
2. **Sol. Ricky Santee** addressed the Board regarding the Quarry Ridge agreement with Bangor Borough. The Board still has unanswered questions and concerns that still need to be addressed.

Super. Huratiak made a motion for Sol. Santee to send a letter to Bangor Borough with the concerns that need to be addressed with clarification on email that has been sent. The Board would also like to request a meeting with Bangor Borough to discuss. Chair Smith seconded the motion.

Public Comment: None Vote 3 – 0

RECREATION: Justin Huratiak

- 1) **Horseshoe pits** have been relocated and ready for use.
- 2) **Super. Huratiak** found a place that will donate shredded tires for the playground, but the Township would need to pick this up.

POLICE DEPARTMENT REPORT: Chief Krome

- 1) **Incident Report**
There were 306 documented “calls for service” in May 2024.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of May 2024 was 6586.

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Interim Zoning Officer Serfass** offered her resignation effective May 31, 2024.

Chair Smith made a motion to accept the resignation effective 5.31.24. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

Chair Smith made a motion to appoint Katie Purdue as the Interim Zoning Officer. Super. Huratiak seconded the motion.

Public Comment: None Vote 3 – 0

- 2) **Activity Report** - The May 2024 report was presented to the Board of Supervisors.
- 3) **UCC Opt-In/Opt-Out** – Waiting on an update from the State.
- 4) **Open Violations** – discussed. The Board advised IZO Purdue to send a cease and desist letter to 455 American Bangor Rd. Also, the owner of 1120 Lower S. Main responded to the office that he has EPA approval for the spray paint booth. The Board asked that the office request a copy of this.
- 5) **Ag Security Application** – Joseph & Barbara Lobb – Jacktown Rd – E10 9 15 0134

Chair Smith made a motion to approve the ag security application for Joseph and Barbara Lobb at E10 9 15 0134 on Jacktown Rd. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

ENGINEER’S REPORT: Jeffrey Ott

- 1) **MS4 Stormwater Management Ordinance Update – Exp. 9/2024** – Eng. Ott had emailed a copy of the local municipalities MS4 ordinance, to which they requested they be sent electronically.
- 2) **601 Richmond Rd – Magistrate** – The hearing scheduled for June 12, 2024, has been postponed with no new date at this time. The Board asked that Ott Consulting send a letter to the owner of Meadowbrook and advise that a letter of escrow is needed and he is still in violation of not capping the (2) systems. They also requested what the frequency is of the pumping.

- 3) **512 Plaza** – The contractor addressed the Board and asked that they waive the land development requirement for construction at 512 Plaza. The contractor is putting a pole building on an existing concrete pad with no changes to the use, the size or setbacks. The same number of units will also be in the new building. The Board asked for a sketch plan showing parking.

Super. Huratiak made a motion to waive the Land Development requirement for 512 Plaza and advised that a zoning permit can be issued to rebuild per the previous building and occupancy permit. Chair Smith seconded the motion.

Public Comment: None Vote 3 – 0

BOARD OF SUPERVISORS: Robert Smith

- 1) **Township NPDES Permit** – Sec. Purdue advised that the NPDES permit will expire next year and it is her understanding that the renewal can take up to a year. Suggested that the Recreation Committee or the Board of Supervisors can decide on the next step whether to renew or terminate the permit.
- 2) **The Office of Open Records** – The office was given notice from the Pa Office of Open Records that anonymous Right-To-Know requests have been sent. The Township was advised we are not required to reply to these types of requests as long as a notice is posted on the Township website. Sec Purdue will take care of this.
- 3) **Office Tree** – There was discussion of cutting the tree down that is used for the Christmas Tree Lighting. The Board said the tree will stay.
- 4) **Professional Services** – The Board requested that RFP's be sent to 2 or 3 third party building code officials for the alternate zoning officer position. Sec. Purdue will send these out. The Board has also received an application for the in-house part-time zoning officer position. The board will discuss this at the July meeting and make a decision on hiring someone.
- 5) **Twp Secretary/Treasurer**

Chair Smith made a motion to appoint Sharon Cifuentes as the Township Secretary/Treasurer with an effective date no sooner than July 3, 2024. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

- 6) **Price/Evans Water Issues** – The Township has a ruling in the Evans property file that allows the owner to pile logs and rip rap on his property for water runoff. Road Foreman Hester took pictures and shows that there is currently no water, but there is some vegetation that will need to be cleared out of the pile. The Board directed Ott Consulting to send a letter as it seems the required maintenance of the BMPs is not being done.
- 7) **Oil & Propane Contract** –

Chair Smith made a motion to award the oil and propane contract to Suburban from July 1, 2024 through June 30, 2024. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

- 8) **National Night Out** – The Township will be participating in National Night Out again this year which will be held on Tuesday, August 6, 2024.

ROADMASTER'S REPORT: Robert Smith

- 1) **Old Pen Argyl Paving** – E&K Paving is repaving a portion of Old Pen Argyl for PA American Water. E&K have agreed to pave the small portion not included in PA American Water's work. We have not yet received a quote from E&K, but they plan to start the end of June.

Chair Smith made a motion to approve E&K paving Old Pen Argyl Rd. with the work not to exceed \$12,500.00. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

SOLICITOR'S REPORT: David Ceraul – Nothing to report

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 8:52 pm. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors