

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS' MEETING  
November 12, 2025**

**CALL TO ORDER:** Chairman Smith called the meeting to order at 7:01 p.m.

Present: Chairman Robert Smith, Vice Chair Carl Tolino, and Supervisor Justin Huratiak, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Daren Martocci of Keystone Consulting Engineers, Police Chief James Krome, Road Foreman Craig Hester, and Secretary/Treasurer Sharon Cifuentes. There were 3 people in the audience.

**PLEDGE OF ALLEGIANCE:** Recited

**APPROVAL OF BILLS:**

General Fund	Check No's 21275-21328	\$327,627.32
Garbage Fund	Check No 1265	\$81,932.23
Recreation Fund	Check No 1881	\$45.92
Liquid Fuels	Check No 1039	\$177,000.00

**Chairman Smith moved to approve the General Fund Bills in the amount of \$327,627.32. Supervisor Huratiak seconded.**

**VOTE 2-0-1**

**Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$81,932.23, the Recreation Fund Bills in the amount of \$45.92 and the Liquid Fuels bill in the amount of \$177,000.00. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

**APPROVAL OF TAX CHANGES:** Interim Real Estate and Additions, Garbage Additions  
There were no tax changes for the month of October 2025.

**Chairman Smith moved to approve the tax changes. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

**TREASURER REPORT:** Sharon Cifuentes

- 1) Account Balance Review – Secretary/Treasurer Cifuentes reviewed the Township's account balances as of October 31, 2025.

**APPROVAL OF MINUTES:** Robert Smith

- 1) Approval of the Board of Supervisors Meeting Minutes of October 2025

**Chairman Smith moved to approve the meeting minutes of October 1, 8, 15, and 22, 2025. Supervisor Huratiak seconded the motion.**

**VOTE 3-0-0**

**PUBLIC COMMENT:** Pat Nicolett of the Blue Valley Rescue Squad spoke about various projects for which they are still requiring funding. They have been able to raise some of the funding but still require more. He asked the Board of Supervisors to consider increasing the township's donation.

**CORRESPONDENCE:**

- 1) **Liquid Fuels Allocation** – Received correspondence from the PA DOT that the township's estimated liquid fuels allocation for 2026 is \$211,587.57
- 2) **Bangor Borough Sewer Authority Flow Allocation** – Received a copy of a letter updating flow allocations from Bangor Borough Sewer Authority to the DEP.
- 3) **DEP Approval Letter Revision Act 537 Planning – Quarry Ridge** – Received an approval letter revision from the PA DEP.
- 4) **PSATS UC Group Trust** - Received communication from the PSATS UC Trust that the 2026 contribution rate will remain the same at 3.85%

**RECREATION: Justin Huratiak**

**POLICE DEPARTMENT REPORT: Chief James Krome**

- 1) **Incident Report** – There were 282 calls, 32 citations and 5 arrests for the month of October 2025.
- 2) **Vehicle Mileage** – Police vehicle mileage for the month of October 2025 was 4905.

**ZONING REPORT: - Howard Beers**

- 1) **Activity Report** – Interim Zoning Officer Beers spoke about October's zoning activity. Supervisor Huratiak spoke about permits and special assessments for commercial operations on farmland. Nestle is pumping water commercially on farmland acreage. Possibly the township should create a natural resource tax or water authority to protect the watershed.
- 2) **Complaint report**
- 3) **455 American Bangor – Proposal** – The owner of this property, Big Health, has proposed to alleviate the problem, withdraw its current application, and agree to continue the enforcement hearing conditioned upon Big Health acting to remove all trailers. If the trailers are removed by the Zoning Hearing Board meeting date, the enforcement notice will be withdrawn with prejudice.

**Chairman Smith motioned to authorize Solicitor Santee to enter into the agreement with a provision of a 30-day notice to relist. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 4) **911 Glendon Ave** – There are parking issues. The maximum number of vehicles allowed is 14; there are currently 30. Owner is also allowing U-Haul trucks. Interim Zoning Officer sought permission from the board to file a complaint with the District Magistrate.

**Chairman Smith motioned to authorize Interim Zoning Officer Beers to file a complaint with the District Magistrate for 911 Glendon Ave. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 5) 430 Washington Blvd - Resident will remove fence from the right-of-way and lower it to 5 feet.

**ENGINEER REPORT:** Engineer Martocci presented his report.

- 1) The township's MS4 report was filed and approved. It will expire on November 30, 2030.
- 2) The MS4 audit was good. There were no violations. The township needs to file a new PRP report. Stormwater will be added to January's agenda. KCE will revise the scope and worklist for 2026 and provide updated project recommendations. Engineer Martocci suggested developers should be responsible for stormwater in new developments.
- 3) Hahn Road was discussed. A one-way was proposed by Plainfield Township.
- 4) Flicksville Road vehicle speed was discussed. Speeds are up on this road. Discussed crosswalk and flashers. Flashers would need a signal permit. Ordinance should be revisited.
- 5) Obtaining a statewide grant was discussed for a new Road Department dump truck. No matching funds are required. The application fee is \$100.

**Chairman Smith motioned to adopt Resolution 12-2025, authorizing the submission of a grant application to the Commonwealth of PA Financing Authority under the LSA Statewide program. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

**BOARD OF SUPERVISORS: Robert Smith**

- 1) **Adoption and Approval of advertising 2026 Proposed Budget.**

**Chairman Smith motioned to adopt and advertise the 2026 proposed budget. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 2) **Agricultural Security Update** – Resolutions for Vogel, Templeton, Litzenberger and Whitenack to be presented at December's meeting.
- 3) **New Agricultural Security Application – McMillen** – The application was acknowledged by the board.

**Chairman Smith motioned to advertise the McMillen Agricultural Security application. Vice Chairman Tolino seconded.**

**Vote 3-0-0**

- 4) New Agricultural Security Application – Hester** – The application was acknowledged by the Board.

**Chairman Smith motioned to advertise the Hester Agricultural Security application. Vice Chairman Tolino seconded.**

**Vote 3-0-0**

- 5) Sinking Fund Transfers**

**Chairman Smith motioned to approve transferring \$20,909.00 from the Tax Fund to the 2020 Rec Sinking Fund. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 6) Supervisor Salary Ordinance** – An ordinance establishing compensation for Supervisors entering office after December 17, 2025, was presented.

**Chairman Smith motioned to advertise proposed ordinance number 307, establishing compensation for Supervisors entering office after December 17, 2025. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 7) Pitney Bowes Contract** – A new contract was presented from STR Business Solutions for postage meter services and equipment, reflecting a \$60 increase per year.

**Chairman Smith motioned to approve the STR Business Solutions contract for 63 months , at a cost of \$38 per month. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

- 8) Road Project** – The 2025 Road project is complete and a meeting with the DOT will be scheduled.

**ROADMASTER REPORT: Robert Smith**

- 1) **Road Building / Temporary Hoop Building** – Engineer Martocci stated estimates ranged from \$42k to 60K for the new hoop building. It could possibly get done this year at \$42K. Also discussed demolition of the barn and old office. Supervisor Huratiak stated that the barn could have been temporarily tarped and that grading is moving forward. Engineer Martocci stated demolition of the barn would create room for staging. An LSA grant may include demolition of the office. Grading is being kept as flat as possible. Engineer Martocci can get specifications together to advertise demolition and construction.

**Chairman Smith motioned to authorize advertisement of the demolition of the barn and office building and construction of the hoop building. Vice Chairman Tolino seconded.**

**Vote 3-0-0**

**SOLICITOR REPORT**

- 1) **Driveway Ordinance** – Solicitor Santee discussed the driveway ordinance number 308, which would repeal Ordinance No. 160 in its entirety, and would require permits to be obtained and plans submitted prior to constructing, connecting, paving or altering driveways connecting to public roads, and providing penalties for violations.

**Chairman Smith motioned to advertise proposed driveway Ordinance No. 308. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

- 2) **Recreation Fee Increase** – Discussed resolution 13-2025 increasing the recreation fee from \$1500 to \$3000, payable at time of final plan approval.

**Chairman Smith motioned to adopt Resolution 13-2025, adjusting the recreation fees from \$1500 to \$3000, payable at time of final plan approval. Supervisor Huratiak seconded.**

**VOTE3-0-0**

**ADJOURNMENT – 8:16 PM**

**Chairman Smith motioned to adjourn the meeting at 8:16 PM, Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

**Respectfully submitted,**

**Sharon Cifuentes  
Secretary/Treasurer**