

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS' MEETING
August 13, 2025**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:00 p.m.
Present: Chairman Robert Smith, Vice Chair Carl Tolino, and Supervisor Justin Huratiak, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Daren Martocci of Keystone Consulting Engineers, Police Chief James Krome, and Secretary/Treasurer Sharon Cifuentes. There were 11 people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund	CK#'s 21115-21177	\$75,175.16
Garbage Fund	CK#'s 1262	\$81,891.12
Recreation Fund	CK#'s 1869-1874	\$756.87

Chairman Smith moved to approve the General Fund Bills in the amount of \$75,175.16. Supervisor Huratiak seconded.

VOTE 2-0-1

Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$81,891.12 and the Recreation Fund Bills in the amount of \$756.87. Supervisor Huratiak seconded.

VOTE 3-0-0

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions Real Estate Changes June 2025 – (1) \$12.13

Chairman Smith moved to approve the Real Estate Tax changes in the amount of \$12.13. Supervisor Huratiak seconded.

VOTE 3-0-0

TREASURER REPORT: Sharon Cifuentes

1)Account Balance Review

APPROVAL OF MINUTES: Robert Smith

Approval of the Board of Supervisor Meeting Minutes of July 9, 2025.

Chairman Smith moved to approve the minutes of the Board of Supervisors' meeting of June 11, 2025. Vice Chairman Tolino seconded.

VOTE 3-0-0

PUBLIC COMMENT:

- 1) Charlayne Ohland of 74 Mark Dylan Dr. – Ms. Ohland expressed her dissatisfaction with the recent road resurfacing in the Royce Ridge development. She commented that the cul-de-sac at the end of Ryan Dr was an eyesore. She also commented on the road being uneven, having dips and rivets and being a trip hazard, especially for her handicapped son.
- 2) Lorraine Carroll of 80 Mark Dylan Dr. expressed she is also dissatisfied with the resurfacing and described it as crumbling. Supervisor Huratiak commented that Washington Township does not receive liquid fuel funds for Ryan Dr. Road Foreman Craig Hester stated that the same resurfacing product was used on Flicksville Rd., and it looks amazing. He commented that more traffic helps to smooth the road.
- 3) Jackie Lagana of 60 Mark Dylan Dr., - commented that she walks around the development and doesn't remember it being as bad as this. She commented there are ripples and there are already some potholes. Supervisor Huratiak stated the township will have the contractor and the township engineer perform a review and look at potential solutions.
- 4) Glenn Geissinger of 1701 Rolling Meadows Dr. – laid out his opinion and reasons against Washington Township allowing Northampton County to have a satellite office for voter services including registration and Ballot on Demand. Mr. Geissinger asked the board to consider the reason behind it.
- 5) Joey Tietz of 104 Rutt Rd. – Mr. Teitz asked if new buyers of the Meadowbrook Mobile Park would incur the fees for violations that were levied. Mr. Tietz went on to speak about the discharge from the pump was sewage. Solicitor Santee confirmed there was a judgment. Supervisor Huratiak commented that any potential buyer would need to have equitable title and that the DEP is requiring a planning module. Solicitor Santee stated that the board cannot take a position on speculation. If there is a potential buyer with serious interest, then there could be discussion. The Board cannot act without knowing the specifics about any potential purchase.

Chairman Smith announced that the minutes reflect the agenda item, “ Northampton County Voter Services” is to be moved to immediately following “Public Comment.”

Northampton County Voter Services – Amy Hess of Northampton County laid out the details about the types of services that would be offered. Ms. Hess and Attorney Vargo then took questions from the board concerning the scope of the services and how they would affect the township’s day-to-day operations. The Board also asked, “why Washington Township?”, and “has anyone else been approached?”. Attorney Vargo said this was a very popular option and that 7000 voters used this process in the last election. The board stated that volume could possibly inundate our office. Attorney Vargo also stated that legal authority was not in question and that the Township Solicitor could advise on the legality. The board expressed that they thought the satellite office would be more administrative. Supervisor Huratiak stated they were not aware of the additional exposure and believed the township has already done its part with the drop box. Chairman Smith and Vice Chairman Tolino concurred. Supervisor Huratiak stated that the request for a satellite office would be politely declined.

CORRESPONDENCE: None

RECREATION: Justin Huratiak –

- 1) **Recreation Fee Increase** – Discussed raising the recreation fee to \$3000 due at time of subdivision. The pavilion and field rental fees do not cover the maintenance. Solicitor Santee and Engineer Martocci will review current ordinance and fee schedule. The discussion was tabled until the next meeting.
- 2) **Recreation Complex Grounds** – NPDES permit was discussed. Also discussed that guidelines state that only material coming from a NPDES site could be placed on the grounds.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report** – In the month of July there were 320 calls, 2 arrests and 77 citations.
- 2) **Police Vehicle Mileage** – Mileage for the month of July was 5611 miles.
- 3) **Vehicle Sale/New Purchase** – The winning bid for the 2017 Police Ford F150 was \$15,000.00. The proceeds from the sale, along with the \$30,000 grant, will be used towards the cost of a new police vehicle.

Chairman Smith motioned to approve purchasing a 2025 Ford Utility Interceptor in the amount of \$44,455.00 from Koch Ford. Vice Chairman Tolino seconded.

VOTE 3-0-0

ZONING REPORT: Howard Beers

- 1) **Activity Report** – There were two (2) shed permits and one (1) deck permit issued.
- 2) **Complaint Report** - Most items have been addressed.
- 3) **455 American Bangor** - map not complete
- 4) **430 Washington Blvd.** – Zoning Hearing Board in September

- 5) **129 Blue Valley Dr.** - Zoning Hearing Board in September
- 6) **2149 Ackermanville Rd** – Waiting on District Magistrate decision.
- 7) **82 American Bangor** -

ENGINEER'S REPORT: Daren Martocci, KCE –

- 1) **Proposed driveway Ordinance** – The proposed driveway ordinance was discussed and was tabled for review.

BOARD OF SUPERVISORS: Robert Smith

- 1) **Insurance Claim – Road Storage Barn – Demolition Bids** – Secretary/Treasurer Cifuentes spoke to the adjuster. The barn was not totaled and valued at \$200,000. The Board discussed options and is leaning towards negotiating for cash value. The Board also discussed having the barn and trailer inspected.

Chairman Smith motioned to have the road storage barn and trailer inspected for asbestos. Supervisor Huratiak seconded the motion.

VOTE 3-0-0

- 2) **Debit/Credit Cards** – Secretary/Treasurer discussed reducing risk by moving from a debit card to a credit card account and issuing individual cards and limits. Solicitor suggested first looking into the township's debit/credit card policy. The board decided in the interim to cancel the current debit card and to have one debit card issued to the Secretary/Treasurer.

Supervisor Huratiak motioned to authorize Secretary/Treasurer Sharon Cifuentes to cancel the current debit card and add a new debit card in the Secretary/Treasurer's name. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 3) **Indemnification Agreement – 1336 Five points Richmond Rd** – Discussed that the current on lot sewage system has malfunctioned; and, due to the existing features of the lot, a new septic system will not be in compliance with Title 25 Pennsylvania Code Chapter 73. An indemnification agreement was discussed.

Chairman Smith motioned to approve the indemnification agreement concerning a new system located at 1336 Five Points Richmond Rd. Supervisor Huratiak seconded.

VOTE 3-0-0

- 4) **Traffic Signal – Intersection of 512 and American Bangor Road.** – Secretary / Treasurer Sharon Cifuentes informed the Board that PA American Water's contractor

has already provided payment for the cost of the repairs needed as they cut through our traffic loops.

- 5) **Northampton County Voter Services** – Addressed above directly after public comment.
 - 6) **Payroll Processing – Additional User** – Secretary/ Treasurer asked the Board for permission to add Bookkeeper Lisa Shetler to the payroll system. This would ensure payroll is processed without interruption in the absence of the Secretary/Treasurer.
- Chairman Smith motioned to add Bookkeeper Lisa Shetler to the payroll system .**
Vice Chairman Tolino seconded.

VOTE 3-0-0

ROADMASTER’S REPORT: Robert Smith

- 1) **Road Building** – Update provided by Township Engineer Martocci. Daren Martocci and Sharon Cifuentes will discuss grant opportunities.
- 2) **Temporary Hoop Building** – Township Engineer Martocci received quote for 40’ x 60’ temporary hoop building. The materials are approximately \$8000. He is waiting for installation costs. Hoop building is not available through COSTARS.
- 3) **Amendment to the 2025 Road Project Contract** – Discussed amending completion date from August 22, 2025, to September 30, 2025, with all other terms remaining the same. Road Foreman Hester stated he would handle the school buses.

Chairman Smith motioned to change the completion date for road project contract with M&J Excavating, Inc. from August 22, 2025, to September 30,2025. Supervisor Huratiak seconded.

VOTE 3-0-0

SOLICITORS REPORT: Richard Santee – Solicitor Santee provided an update to the Quarry Ridge/Bangor Borough agreement.

ADJOURNMENT: Chairman Smith moved to adjourn the meeting at 9:12 PM. Supervisor Huratiak seconded.

VOTE 3-0-0

Respectfully submitted,

Sharon Cifuentes
Secretary/Treasurer