

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS' MEETING
January 14, 2026**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:02 p.m.
Present: Chairman Robert Smith, Vice Chair Carl Tolino, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Daren Martocci of Keystone Consulting Engineers, Ben Bowen of Keystone Consulting Engineers, Police Chief Krome, and Secretary/Treasurer Sharon Cifuentes. Supervisor Huratiak was not present and voted via phone as needed. There were 8 people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Acct	CK # 21375-21439	\$130,805.26
Garbage Acct	CK # 1267	\$ 82,014.45
Recreation Acct	CK # 1884-1886	\$ 239.15
Sinking Fund Acct	CK # 3044	\$ 27,744.29

Chairman Smith moved to approve the General Fund Bills in the amount of \$130,805.26. Supervisor Huratiak seconded via phone.

VOTE 2-0-1

Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$82,014.45, the Recreation Fund Bills in the amount of \$239.15, and the Sinking Fund Bills in the amount of \$27,744.29. Vice Chairman Tolino seconded.

VOTE 2-0-0

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions. There were 7 real estate tax changes for 2025 in the amount of \$1,306.40.

Chairman Smith moved to approve the 2025 tax changes in the amount of \$1,306.40. Vice Chairman Tolino seconded.

VOTE 2-0-0

TREASURER'S REPORT: Secretary/Treasurer Cifuentes stated that the treasurer's report was available to view at the township administration building.

APPROVAL OF MINUTES: Robert Smith

- 1) Approval of the Board of Supervisors Meeting Minutes of December 10, 2025. – The approval of the meeting minutes for December 10, 2025, was tabled until the next meeting as Supervisor Huratiak was not present, and Chairman Smith was not present at the December meeting.

PUBLIC COMMENT: Robert Mickiewicz of 840 Richmond Road spoke about there being 11 accidents in the past three years at his location, four of which resulted in damage to his property. Some of the vehicles have ended up on his property. He requested the township take three actions – 1) a traffic and speed study, 2) the installation of protective measures such as guard rails, 3) a speed sign. He expressed concern for the safety of his family, his neighbors and property. Michelle Rowe of 865 Five Points Richmond Rd. also spoke. She stated that vehicles have come through her yard as well. She also stated that she felt the vehicles were picking up too much speed coming down the hill. Chairman Smith asked what time these accidents were occurring. Mr. Mickiewicz stated various times and gave some details about a few of the accidents. Chief Krome confirmed the accidents and stated there were three DUI's in the past week and a half. Chief Krome also suggested putting down speed lines when the weather improves. Mr. Mickiewicz offered to allow the township police to sit on his property. Michelle Rowe added that the vehicles are not stopping at the stop sign. She also spoke about some trucks racing each other and almost hitting a pole. Chairman Smith stated that Five Points Richmond Rd is a PENNDOT road and Chief Krome stated we could still put lines down for speed and time the vehicles. Engineer Martocci spoke about a speed study that will be done on another road and suggested doing both at that time. If the speeds warrant a speed reduction, we could petition PENNDOT to do so.

CORRESPONDENCE:

- 1) **Northampton County Elections Office** - Secretary/Treasurer Cifuentes stated that the township received an email from Northampton County Elections Office requesting to install a mail-in ballot drop box in the township building for the 2026 primary and general elections in May and November. They would be set up about one month prior to the elections.

Chairman Smith motioned to approve the placing of the mail-in drop box for the primary election in May 2026 and for the general election in November 2026. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 2) **Bangor Borough Authority** - Secretary/Treasurer Cifuentes stated the township received a letter from the Bangor Borough Authority asking if Washington Township would be interested in participating in the Authority. Stephen Reider of The Bangor Borough Authority was present and explained some of the details. This would only be an amendment to the 537 Plan and is just for the current area of the township that is being served. He also stated this would be at no cost to the township, other than the cost for our attorney review. They would like to know if Washington Township would be interested prior to meeting with the DEP. Township Solicitor Santee stated that currently only Roseto Borough and Washington Township were asked. He also asked how many board members there would be and what is the composition of the board. Stephen Reider replied the current board has 5 members and would be expanded to 7, one from Roseto Borough and one from Washington Township. Solicitor Santee asked about the Authority's governing documents.

Stephen Reider replied that the Authority's attorney is drafting them. Solicitor Santee asked about the impact on Washington Township's 537 Plan. Engineer Martocci replied that there would be no impact. Stephen Reider stated that they are not including expansion. They first want to get the regional authority together, have the seats established, and have all the mapping done how the system is currently. Solicitor Santee suggested that it makes sense for the Board of Supervisors to consider this request. The Board will meet next on February 11, 2026.

3) HUD Mandated PIT Count – The annual HUD Mandated homeless count will occur on January 21 and 22, 2026. Secretary/Treasurer Cifuentes forwarded the correspondence to the Washington Township Police and the Washington Township Volunteer Fire Dept for any input they may have.

4) Bangor Borough Subdivision – Robert Collura – Engineer Martocci explained the details and stated he was okay with it and had no problems with the comments.

Chairman Smith motioned to proceed with the recording of the Capozzolo Subdivision-Bangor Borough. Vice Chairman Smith seconded.

VOTE 2-0-0

5) 2026 Bidding Thresholds – The township received communication informing of the 2026 bidding thresholds.

RECREATION: No Report

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) Incident Report** – There were 227 incidents, 5 arrests and 9 citations in the month of December.
- 2) Vehicle Mileage** – Police vehicle mileage for December was 4627.

ZONING REPORT: - Howard Beers

- 1) No Permits Issued in December 2025.**
- 2) Suggested Change to Zoning Ordinance** – Interim Zoning Officer Howard Beers proposed to minor changes to the zoning ordinance.
 - 1) Section 8.3 – Delete the verbiage “shall be a resident of the township” pertaining to the zoning officer.
 - 2) Section 8.4 F1b– Change 60 days to 30 days – This has to do with the time limit when the zoning officer sends a letter out. Solicitor Santee agreed the ordinance needs to be revised. He further stated that with Plan Slate Belt, the focus is on the definitions and use. Our procedures around enforcement addressed in article 8 would likely not be touched by Plan Slate Belt. Solicitor Santee, Engineer Martocci and Interim Zoning Officer will work together to review Article 8 and possible revisions.
Interim Zoning Officer stated that in 2024 there were 56 zoning permits issued and in 2025 there were 93 total zoning permits issued.
- 3) 455 American Bangor Road - See Solicitor section**

ENGINEER'S REPORT: Daren Martocci

- 1) **MS4** – Engineer Martocci introduced Ben Bowen. He is the MS4 coordinator for Keystone Consulting Engineers. Ben Bowen gave a brief presentation on the findings of the MS4 audit and the plan looking forward. He also went over some of the deficiencies. He addressed some avenues to stay compliant. Lastly, he spoke about the 2022 model ordinance. It was language from DEP that needed to be integrated into the existing Act 167 Ordinance. It included a lot of MS4 language that protects the township. He recommended that the township adopt this now.

Chairman Smith motioned to authorize Keystone Consulting Engineers to prepare the 2022 model ordinance to be voted on at next month’s meeting. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 2) **Flicksville Road – Speed Data Study, Mid-block pedestrian crossing.** – Engineer Martocci spoke about what is required to put a crosswalk in and to determine site distance. He proposed to do a count for now to determine if we qualify for a crosswalk and possible reduction. The initial cost for the count would be \$1500; and we would stop at that point, present the data, and determine the next step. Engineer Martocci stated he would also like to look at Five Points Richmond Rd. at the same time and roll them together.

Chairman Smith motioned to authorize Keystone Consulting Engineers to do a speed study on Flicksville Rd and Five Points Richmond Rd. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 3) **Address assignment request for parcel D9-8-12C-0134 (West Bangor Road)** – Interim Zoning Officer Beers discussed how the county had combined all three lots. The owner requested that the township separate the lots a few months ago. Washington Township never had them combined. Engineer Martocci stated that the county records currently show it as a subdivided lot.

BOARD OF SUPERVISORS: Robert Smith

- 1) **Country Mews - Request for Signage – Evening Star and Emerald Valley Lanes** – Chairman Smith motioned to enter into the maintenance agreement conditioned upon the installation of a stop sign at the corner of Evening Star and Emerald Valley Lanes and as approved by the Township Engineer. Vice Chairman Tolino seconded.

VOTE 2-0-0

Chairman Smith motioned to decrease the letter of credit with Hester @ Washington to \$102,975.76. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 2) **Gothard-Moran Lot Line Adjustment** – Township Engineer Martocci explained that this was a simple lot line adjustment. It was reviewed by the Planning Commission and the LVPC. There were three waivers associated with this.

Chairman Smith motioned to grant waivers 1,2, and 3 as outlined in the Township Engineer's review letter dated December 16, 2025. Vice Chairman Tolino seconded.

VOTE 2-0-0

Chairman Smith motioned to grant final subdivision plan approval conditioned on the comments contained in the Township Engineer's review letter dated December 16, 2025. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 3) **July 4th Holiday Observed** – The observed date was corrected to July 3, 2026.
- 4) **Audit Engagement Letter – Riley and Company** – Secretary/Treasurer Cifuentes presented the audit engagement letter which covers the objective and scope of the audit.

Chairman Smith motioned to approve the audit engagement letter from Riley and Company, Inc. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 5) **Super Heat Quote** – Biannual Maintenance

Chairman Smith made a motion to approve the invoice for the Superheat 2026 biannual maintenance in the amount of \$2,547.38. Vice Chairman Tolino seconded.

VOTE 2-0-0

ROADMASTER'S REPORT: Robert Smith

- 1) **Road Building / Temporary Hoop Building** – Township Engineer Martocci provided updates on the new road building and hoop building. He also spoke about getting a bid out for demolition of the barn. Initial quotes for the hoop building were between \$46,000 and \$60,000. After some research, a company was found who quoted for about \$19,000 without installation. It was discussed that the road department could possibly do the installation. The Township Engineer spoke about looking at grant opportunities for the new building.
- 2) **Road Project** – Roadmaster Smith stated that the 2026 road project would be double-seal coating of Falcone Rd in the estimated amount of \$49,501.75, Palmer Rd in the estimated amount of \$66,556.25, Hester Rd in the estimated amount of \$62,761.25, Rutt Rd in the estimated amount of \$75,249.00, Meadow Creek Rd in the estimated amount of \$16,611.75, and Labar Rd in the estimated amount of \$17,071.75. The total is an estimated \$287,751.75. In addition, we need to do the crack seal and township line painting in the estimated amount of \$65,000, bringing the estimated total for 2026 road project to \$352,751.75.

Chairman Smith motioned to advertise the 2026 Road Project, doing double seal coat on Falcone Rd, Palmer Rd, Hester Rd, Rutt Rd, Meadow Creek Rd and Labar Rd. Vice chairman Tolino seconded.

VOTE 2-0-0

SOLICITOR REPORT

- 1) Quarry Ridge** – Solicitor Santee has reviewed the Open Space Declaration, and it is adequate. The borough has provided everything we have asked for. Solicitor Santee stated he wanted it to be clear that agreement will only be recorded once all the recreation fees have been paid to Washington Township. He will make a minor adjustment to reflect this. He suggested the board make a motion to enter into the inter-municipal boundary adjustment agreement contingent upon payment of all that is called for in the agreement.

Chairman Smith motioned to enter into the inter-municipal boundary adjustment agreement contingent upon all fees being paid to Washington Township. Vice Chairman Tolino seconded.

VOTE 2-0-0

- 2) 455 American Bangor Rd** – Solicitor Santee stated that there is one trailer they are having difficulty removing and have asked for an extension. The owner has done a lot, and it is much better. Rather than coming back to the board for a motion to extend multiple times, he suggested authorizing the Interim Zoning Officer to make extensions to 455 American Bangor Rd as he sees fit.

Chairman Smith motioned to authorize Interim Zoning Officer Beers to make extensions to 455 American Bangor Rd as needed. Vice Chairman Tolino seconded.

VOTE 2-0-0

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 8:12 PM. Vice Chairman Tolino seconded.

VOTE 2-0-0

Respectfully submitted,

**Sharon Cifuentes
Secretary/ Treasurer**