

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS' MEETING  
May 14, 2025, at 7:00 PM**

**CALL TO ORDER:** Chair Smith called the meeting to order at 7:00 pm. Vice Chair Tolino was in attendance. Supervisor Huratiak was absent. Also present were Secretary/Treasurer Sharon Cifuentes, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Daren Martocci of Keystone Consulting Engineers, Police Chief James Krome and Road Foreman Hester. There were six (6) people in the audience.

**PLEDGE OF ALLEGIANCE:** Recited

**APPROVAL OF BILLS:**

General Fund	CK#'s 20961-21015	\$96,196.40
Garbage Fund	CK#'s 1259	\$81,891.12
Recreation Fund	CK#'s 1858-1862	\$15,068.03

**Chairman Smith moved to approve the General Fund Bills in the amount of \$96,196.40. Supervisor Huratiak seconded (via phone).**

**VOTE 2-0-1**

**Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$81,891.12 and the Recreation Fund Bills in the amount of \$15,068.03. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**APPROVAL OF TAX CHANGES:** Interim Real Estate and Additions, Garbage Additions  
Real Estate Changes 2025 – (1) \$90.20  
Garbage Changes 2025 – (1) \$505.00

**Chairman Smith moved to approve the Real Estate and Garbage Tax changes. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**TREASURER'S REPORT: Sharon Cifuentes**

- 1) Account Balance Review

**APPROVAL OF MINUTES: Robert Smith**

- 1) Approval of the Board of Supervisor Meeting Minutes of April 9 and 23, 2025

**Chairman Smith moved to approve the minutes of the April 9, 2025, and April 23, 2025, Board of Supervisors meetings. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**PUBLIC COMMENT:**

- 1) **Annamarie Robertone of 1510 2<sup>nd</sup> Street, Pen Argyl, PA** spoke about emergency management and ambulance response times in the Slate Belt. She also spoke about the Peer Assistance Program offered through the Pennsylvania Department of Community & Economic Development. They could provide an EMS study in the Slate Belt. She stated this study would be provided free of charge.
- 2) **Donald Amerman of 151 Winding Way** spoke about the swale/road system not working properly and that water and ice collect. He also stated water never makes it to the culvert and asked if there is something the township could do to remedy.
- 3) **Diane LaRoze of 10 Mt Pleasant Rd.** spoke about the township's quality of life ordinance. She stated that starting at about 5:30 am., cars with NJ plates are traveling over the speed limit. She also stated these cars are loud, are also on Lower S Main St., and they race down to True Blue Rd.
- 4) **Karen Lane of 430 Sampson St., East Bangor, PA** spoke of a gun shot that went through her window from the neighboring gun club. She also stated she felt the backstop at the gun club was smaller than it should be and that she had other incidents in the past. The Supervisors suggested that she log her complaint with the gun club's insurance company. Zoning and Police Chief Krome will look at the backstop.

**CORRESPONDENCE:**

- 1) **Upper Mount Bethel – Slate Belt Multi Municipal Comprehensive Plan –** Washington Township received a letter from Upper Mount Bethel Township stating they voted not to enter the Slate Belt Multi-Municipal.
- 2) **Letter of Intent – Peer Assistance Program**

**Chairman Smith moved to approve participating in the EMS study provided by the Peer Assistance Program of the Pennsylvania Department of Community & Economic Development and to submit a letter of intent to the Governor's Center for Local Government.**

**VOTE 2-0-0**

- 3) **Bangor Borough Sewer Authority – Conditional Allocation of EDU's –** Correspondence from the Bangor Borough Authority regarding capacity was reviewed.
- 4) **DEP LETTER – BIG HEALTH LLC –** Letter acknowledged.

**RECREATION: NONE**

**POLICE DEPARTMENT REPORT: Chief James Krome**

- 1) **Incident Report –** In the month of April there were 284 calls, 5 arrests and 20 citations.
- 2) **Police Vehicle Mileage –** Mileage for the month of April was 5387 miles.

**ZONING REPORT: Howard Beers**

- 1) **Activity Report** – There were 10 new permits issued including 1 for a new home and 1 for demolition.
- 2) **Violation Letters** – There were 2 violation letters sent.
- 3) **159 Winding Way** – Discussion was had about water accumulation. Road Foreman Craig Hester and Engineer Daren Martocci will investigate the issue.
- 4) **Driveway Permits** - It was suggested to create a driveway permit to ensure and determine proper installation of driveways and potentially avoid issues. Solicitor Santee suggested a draft by next month's meeting. Also discussed was the Whiteneck property. There are two homes, one on Factoryville Rd. and one on Ackermanville Rd. The new home does not have an address for EMS purposes. Engineer Daren Martocci could prepare a map and letter to the county to assign an address.

**Chairman Smith moved to authorize Township Engineer, Daren Martocci, to draft a letter and map to Northampton County to have address assigned. Vice Chairman Tolino seconded the motion.**

**VOTE 2-0-0**

- 5) **Zoning Ordinance Update** – Discussion was had about ordinance update. The planning commission should be bought in and included in update discussion.

**ENGINEER'S REPORT: Daren Martocci**

- 1) There were no Planning Commission agendas in April or May.
- 2) There was one sewage complaint and 3 sewage permits/testing.
- 3) Quarry Ridge – Township Engineer, Daren Martocci, met with the Quarry Ridge engineer and they agree with the overlay.
- 4) NPDES Renewal – in process
- 5) Country Mews Update – KCE staff met with Pennoni Engineering to discuss roadway reconstruction. Generally, we agree, but would want to modernize.
- 6) Matthew Evans will be supporting the township in Daren Martocci's absence.

**BOARD OF SUPERVISORS: Robert Smith**

- 1) **Quarry Ridge - Correspondence from T and M Associates and Bohler Engineering** – Discussed the revision to the sewer planning module for Quarry Ridge. A new resolution is needed to reflect the revision.

**Chairman Smith moved to adopt Resolution 10-2025 and submit to the DEP for its approval as a revision to the Official Sewage Facilities Plan. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

- 2) **Township Investments**

**Chairman Smith moved to authorize Secretary/Treasurer Sharon Cifuentes to make decisions for the investment of township funds. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

- 3) **Super Heat Maintenance Quote**

**Chairman Smith moved to approve the biannual maintenance agreement for Super Heat to perform maintenance on the township HVAC systems in the amount of \$2,416.79. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**ROADMASTER'S REPORT: Robert Smith**

- 1) **Majestic Way – Liquid Fuels** – Discussed that the billing of Majestic Way would need to be accurate as to what work was done on the townships portion of the road. The portion of the road owned by Biospectra will need to be billed directly to Biospectra.
- 2) **Road Department Barn** – No action required until fully adjusted.

**SOLICITOR'S REPORT: Richard Santee**

- 1) **Meadowbrook Mobile Home Summary Appeal Results** – They found guilty on 1 violation at 382-2024. The total fine imposed on this violation was \$265,500 (plus \$154 in court costs). A civil judgment in this amount was entered on the docket today (4/23). They were found not guilty of 2 others.
- 2) **Update - Plainfield Township / Waste Management** – Township Solicitor attended the Plainfield Township Board of Supervisors meeting. He asked for participation going forward regarding the landfill and its expansion.
- 3) **Constable Service** – Discussed using constable services for defendants who do not respond to certified mail.

**Chairman Smith moved to authorize Zoning Officer Howard Beers to use Constable services. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**ADJOURNMENT: Chairman Smith moved to adjourn the meeting at 8:07 PM. Vice Chairman Tolino seconded.**

**VOTE 2-0-0**

**Respectfully submitted,**

**Sharon Cifuentes  
Secretary/Treasurer**