

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS'
MEETING MINUTES
October 15, 2025 – 9:00 AM**

CALL TO ORDER: Chairman Smith called the meeting to order at 9:02 am. Vice Chairman and Supervisor Huratiak were present. Also in attendance were Secretary/Treasurer Cifuentes, Interim Zoning Officer Beers and Road Foreman Hester. There were 0 people in the audience.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT: None

ZONING – Howard Beers

- 1) **154 E Factoryville** – Interim Zoning Officer Beers discussed grading for this property.

BOARD OF SUPERVISORS: Robert Smith

- 1) **2026 Budget Planning** – Secretary/Treasurer reviewed multiple income and expense items in the General Fund Budget
 - a) 322.800 was decreased to \$4000
 - b) Spoke about sinking fund transfers
 - c) Spoke about Franchise fees. Secretary will reach out to PSATS and Solicitor regarding franchise fees.
 - d) Supervisor Huratiak spoke about ways to capture taxes for buildings with commercial operations.
 - e) Nestle – Secretary will speak with the Solicitor about land being zoned agricultural versus commercial.
 - f) There are still items due from the contractors who installed the township digital sign before we can submit to receive grant reimbursement.
 - g) 342.100 was lowered to \$1957.00
 - h) Category 354.000 was lowered to \$0 as there are currently no grant applications in process.
 - i) 355.140 was increased to \$110,000.00
 - j) 362.410 – The township building permit fee will increase to 25%
 - k) 362.430 was decreased to \$10,000.00
 - l) 391.101 was lowered to \$0
 - m) 404.310 was increased to \$25,000.00
 - n) Advertising Costs – Secretary/Treasurer Cifuentes will connect with PSATS and the State Representative for updates to township advertising legislation.

- o) 409.370 was increased to \$17500.00 to reflect anticipated cost for new office thermostat.
- p) 410.110 was increased to \$9190.00
- q) 400.420 was increased to \$2300.00
- r) 402.325 was increased to \$9500.00
- s) 402.340 was increased to \$1200.00
- t) Office staff salaries are reflecting 2025 rates
- u) 409.750 was decreased to \$0
- v) 410.260 was increased to \$12000.00
- w) Discussed police salary, overtime, schedule and benefits.
- x) Police Department salaries and pension costs were updated to reflect 2026 rates.
- y) 411.540 was increased to \$50,000.00
- z) 414.192 was increased to \$500.00

- aa) 410.300 was increased to \$17000.00
- bb) 414.111 was increased to \$1350.00
- cc) 414.340 increased to \$6000.00
- dd) 433.001 Increased to \$7000.00
- ee) Road Foreman Hester presented the need for a new dump truck. The Board discussed obtaining grant money for purchase. Foreman Hester to provide specs to Vicki Mack to get grant started.
- ff) 438.245 was increased to \$120,000.00.
- gg) A new line item for road maintenance supplies will be created for snow and ice removal and will be budgeted 80/20.
- hh) 442.360 was increased to \$35,000.00
- ii) 483.160 was increased to \$30,660.00 to reflect the 2026 Minimum Obligation.
- jj) Short term disability, life, dental and vision categories were updated to reflect 2026 rates.
- kk) 486.351 was increased to \$27000.00
- ll) 486.354 was increased to \$58,000.00
- mm) 487.164 was increased to \$5700.00
- nn) 492.013 was increased to \$27285.00
- oo) 492.205 was decreased to \$0

Supervisor Huratiak motioned to transfer the budgeted amount of \$194,938.00 from the General Fund to the Capital Reserve fund. Chairman Smith seconded.

VOTE 3-0-0

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 11:44 am. Vice Chairman Tolino seconded.

Vote 3-0-0

Respectfully submitted,

**Sharon Cifuentes
Secretary Treasurer**