WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
SPECIAL MEETING
October 7, 2026

CALL TO ORDER: Chairman Smith called the meeting to order at 9:02 am. Also in attendance were Vice Chairman Tolino, Supervisor Huratiak, Secretary/Treasurer Cifuentes, Police Chief Krome, Road Foreman Hester and Township Bookkeeper Shetler. There were 0 attendees.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT: None

BOARD OF SUPERVISORS: Robert Smith

1) **Propane Tank Proposals –** Secretary/Treasurer presented proposals from Laudenslager, Nolts, Deiter Brothers and Tolino's Fuel. Also submitted was a proposal to excavate and set up the tanks from RFE Enterprises. The Board discussed the various proposals.

Chairman Smith motioned to approve Deiter Brothers to install and hook up two 1000-gallon underground propane tanks, less the propane charge of $2,990.40, as the township is under contract with another provider for propane. Supervisor Huratiak seconded.

VOTE 2-0-1

2) **Medical Plan Renewal – December 1 –** Secretary/Treasurer Cifuentes presented a benefits proposal from PCI, Pennsylvania Chamber Insurance. Our representative at PCI put together a competitor analysis looking at the other available carriers' plans/rates vs. the renewal we received from Capital Blue Cross. The Board of Supervisors reviewed the information.

Chairman Smith motioned to renew the current plan with Capital Blue Cross. Vice Chairman Tolino seconded.

VOTE 3-0-0

3) **2026 Budget Planning -** Secretary/Treasurer Cifuentes presented the draft budget document. The draft budget included three (3) years of historical data and actual YTD data for 2026 through October 6, 2026. The initial framework for the 2027 Budget was also included. The draft budget to be discussed today is a starting point and will change as we receive additional information. Secretary /Treasurer Sharon

Cifuentes reviewed the content of each of the income and expense categories in the 2027 draft budget for the General Fund**.**

Discussion Items

400.300 – In 2026 this category included a payment for Plan Slate Belt, in the amount of $6595.68, and a 3-year subscription charge for an IT service, in the amount of $8084.39. These expenses are not yet reflected in the 2027 budget. The plan Slate Belt expense for 2027 will be $19,787.04.

301.100 Real Estate Tax – The most recent assessment for the township is $157,984,600. The township has not raised taxes in several years. Washington Township's tax base is smaller in comparison to some of the surrounding townships. Suggested reaching out to our elected officials regarding disparities in grant amounts. We will speak to Solicitor Santee if there is anything that can be done regarding commercial uses on non-commercially assessed property.

310.100 Real Estate transfer Tax – It was discussed if an adjustment to the budgeted amount should be made. Will discuss again at the last meeting.

310.210 and 310.510 Discussed EIT and LST taxes

321.800 – Cable TV Franchise Fee - Discussed lowering the budgeted amount.

341.000 – The Secretary /Treasurer was instructed by the auditors to account for market fluctuation in the investment accounts. Will speak to our bank representative abouts rates, fluctuation and potential financing needs.

354.031 – LSA Grant – Added $100,000 LSA Dump Truck grant dollars.

492.013 -2023 Ram, 292.211 2022 JD Tractor will be paid off in Nov 2026 and will not be included in the 2027 budget.

492.212 – Last payment due in January 2027. It was discussed paying it off in December. Road Foreman Hester will get quotes to add payments for new dump truck and backhoe.

355.140 –Increased to $124,000 to reflect the amount of State Pension aid amount received in 2026**.**

361.300 – SALDO fees increased to $25,000

393.000 – Added $155,000 to reflect approximate financing for dump truck**.**

402.310 – Increased by $300 to reflect Riley and Co 2026 audit contract price.

402.325 and 402.340 - Also increased audit postage and advertising.

Office Staff - Salaries are based on 2026 rates.

405.200 – Increased $500

405.300 – Decreased $500

410.000 – Budgeted for 2027 police wages. Will add approximately $7800 for two corporals. The Police Association will have to have a meeting to approve. Increased police insurance and bonding by $2000

411.360 – Increased to $19,200. Will provide bills, hydrant locations and flow rates to Board of Supervisors.
411.540 – No increase to Fire company donation.
411.542 – Foreign Fire Insurance Premium – increased to $39,995 to reflect what was received in 2026. Increase in 355.070 as well.
414.120 – Increased Zoning Officer Wages to $24,000
414.123 – Decreased Interim Zoning Officer wages to $0
414.340 – Increased to $10,000
421.310 – Decreased to $15,000
432.002 – Decreased to $70,000
437.231 – Increased to 17,500
438.245 – Increased to $50,000
483.160 – Increased to $32,100
486.156 – Increased to $179,300 per new premium amount
486.350 – Increased to $10,500
486.351 – Increased to $32,500
486.354 – Increased to $64,000
492.000 section – removed truck and equipment payments that will be paid off in 2026. Will add new dump truck and backhoe when quotes come in.
Any new, additional, or updated information regarding income and expenses will be discussed at the next Special Budget meeting on October 21, 2026

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 11:40 am. Supervisor Huratiak seconded.

VOTE 3-0-0

Respectfully submitted.

Sharon Cifuentes
Secretary/Treasurer